



Rear of Village Hall
The Green
Horsted Keynes
West Sussex
RH17 7AP

e-mail: clerk@horstedkeynes-pc.gov.uk
www.horstedkeynes-pc.gov.uk

Finance & Governance Committee – Agenda

9th April 2025

Members of Horsted Parish Council Finance & Governance Committee are hereby summoned to attend a meeting on **Monday 14th April 2025 at 3.30 pm** in the Parish Office to transact the following business.

A Maxwell

Anita Maxwell
Parish Clerk

AGENDA

FG070 PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

FG071 APOLOGIES

To receive apologies for absence.

FG072 DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

FG073 MINUTES

- i. To resolve that the minutes of the F&G Committee Meeting held on 3rd March 2025 be taken as read, confirmed as a correct record, and signed by the Chairman.
- ii. Matters Outstanding from these minutes (not listed as separate agenda items)



Rear of Village Hall
The Green
Horsted Keynes
West Sussex
RH17 7AP

e-mail: clerk@horstedkeynes-pc.gov.uk
www.horstedkeynes-pc.gov.uk

FG074 Village Hall Agreement

To consider any update and make recommendations to Full Council

FC075 Internal Audit

To receive a verbal progress report on items that require action.

FC076 Year End Position to 31.03.25.

To receive a verbal report on end of year accounts position to 31.03.25.

FC077 Banking Arrangements

To consider any changes required.

FC078 Utility charges

To consider water and electricity charges for Parish Council properties

FC079 Mobile Phone Contract to the Parish Council.

To consider and approve mobile phone contract for the Parish Council.

FC080 Village Hall Hire Charges

To consider Village Hall Hire charges.

FC081 Youth Council Banking Arrangements

To review the accounting/banking arrangements for the Youth Council

FC082 MATTERS ARISING

To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting.

DATE OF NEXT MEETING

8th July 2025 at 3.30 pm